

Connaught are an award-winning market leader providing civil engineering, groundworks, and ground remediation solutions. Established in 2009, we deliver multi-million-pound contracts across the UK including industrial, commercial, residential, education, healthcare, and renewable energy. We offer our clients a clear **Vision**. We are specialists in **Design**. And we always deliver on our commitment to **Quality**

Headquartered in Leeds, West Yorkshire our experienced team, across a generational workforce has a proven track record, and have the technical capabilities to deliver high-end cost-effective solutions across all industry sectors throughout the UK including industrial, commercial, residential, education, healthcare and renewable energy.

Working in close collaboration with our clients, has afforded Connaught the reputation to deliver quality infrastructure, groundworks & civil engineering packages including S278 projects and reinforced concrete structures.

Vision | Design | Quality

Connaught is committed to encouraging equal opportunity and diversity among our workforce and as a member of the management team you'll be involved in every stage of any given project.

With recently awarded exciting new contracts, Connaught are expanding and seek to recruit the following:

Contracts Manager

An ideal Connaught Contracts Manager will harbour a passion for design and construction and devote his or her creativity to our projects.

The Contracts Managers job is to oversee each project from conception to completion, interacting with both construction professionals and the clients.

You must be willing to travel to neighbouring cities to visit and work on job sites. This job includes both hands on and administrative duties.

www.connaughtgroup.co.uk

Your Duties & Responsibilities will include:

- Work with the client from the start of each project to ensure you understand the project scope and vision
- Oversee the beginning of each turn-key project, including details like permit submission and design evaluations
- Create the schedule for each project and match skillsets to the job requirements
- Process change orders
- Collaborate with the clients and construction team to ensure the feasibility of each project
- Plan projects to ensure they are programmed to a level of detail necessary for the site team to deliver the scheme without delays
- Ensure the procurement and reconciliation of materials is carried out in accordance with Company procedures to best value and to prevent delays
- Ensure site team compliance with company commercial policies and procedures
- Attend tender handover meetings and deliver pre-start meetings to the site team

- Ensure a commercial plan and end of life forecast is in place and monitored monthly for the successful commercial delivery of the project
- Produce and analyse progress reports, updated costs and forecasts with the commercial team
- Ensure correct commercial engagement of subcontractors Implement the risk management process, review risk register and check risk controls
- Review the CVRs monthly with the project teams, implementing necessary actions
- Ensure weekly review of progress, budget resources and forward planning are carried out, and lookahead programmes are in place
- Chair and attend internal and external meetings and ensure the production of accurate records of any discussions and actions
- Ensure timely management of both temporary and permanent design to meet the requirements of each project
- Proven experience and knowledge of all aspects of earthworks, groundworks, civils, S278 and roads & sewers
- Strong man management skills combined with a client building approach in delivering to a programme
- Ambitious, motivated and a strong, team focused communicator that can help develop team members
- Commercially aware with good planning and time management skills
- Acting as the main point of contact for clients, site and project manager
- Working with third parties to ensure that everyone understands their roles and responsibilities
- Making sure construction projects meet agreed technical standards
- Liaising with technical and financial staff, sub-contractors and the client's own representatives

The successful candidate will need to demonstrate the following:

- A minimum of 5 years' experience and a proven track in the construction industry
- Extensive experience of managing projects within a civils environment
- Good working knowledge of contract conditions, CDM regulations, design management, programme and risk management and cost control including forecasting, actual cost and value reporting
- Excellent people management skills with the ability to influence and mentor
- Excellent verbal and written communication skills, with both customers and all levels of staff
- Problem solving skills and analytical thinking
- Excellent organisational skills, and the ability to multitask across several projects

In Return We Offer:

- A positive working environment with excellent career prospects and development opportunities.
- A fantastic remuneration package where your contributions will be recognised and rewarded in line with the success of the business and your individual performance
- A chance to be part of an expanding team and a growing business.
- Long term sustainable employment, with full training & a clear path to progression.
- An opportunity to work for an employer who favours employee value versus employee costs